



**Student Information Regarding
The Distribution of Student Grants under the
CARES Act Higher Education Emergency Relief Fund (HEERF)**

September 1, 2020

Please be advised that Florida Education Institute has received **CARES Act Emergency Financial Aid Grants** from the U.S. Department of Education to distribute to our students who have been impacted by Coronavirus.

The use of the Higher Education Emergency Relief Fund is governed by Sec. 18004(c) of the CARES Act and mandates, in part, that:

*“Institutions of higher education shall use no less than 50 percent of such funds to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s **cost of attendance**, such as food, housing, course materials, technology, health care, and child care.”*

Please refer to the www.fei.edu website to review the FEI Formula for Disbursing Grant Funds and the following:

- FEI Guide for Distribution of Student Grants Under HEERF
 - This is the formula FEI will use as per Department of Education Guidelines to distribute Grant Funds.
- FEI Request for Emergency Grant Funds under HEERF (Need Form)
 - This form must be completed by each student to determine “need” and receive Grant Funds.
 - This form is to be completed only once. However, if a student’s needs changes and the need has increased, the form , the can be updated.
 - A pdf editable “need” form can be emailed to any student who needs to complete or update the “need” form.
- CARES Emergency Financial Grants to Students Reporting
 - This is a detailed report as to how funds are being distributed

For safety and health reasons, we are asking students NOT to come to the school to receive their Grant Funds check and following these procedures:

- Visit the www.fei.edu website daily for updates
- Students can call FEI at [305.444.1515](tel:305.444.1515) or email at services@fei.edu to inquire about any Grant Funds they may be eligible to receive.
- Students must make sure FEI has their correct mailing address.
- Grant Funds will be sent via US Mail to the student’s mailing address confirmed at the time the “Need Form” form was completed by student. (see above)



We do not want to inconvenience students in any way, especially during this COVID-19 crisis. If you have any difficulty with any of our procedures, please call us at [305.444.1515](tel:305.444.1515) and speak to Student Services or email us at services@fei.edu. FEI wants to make it as easy as possible for you to access the Grant Funds you are entitled to.